

USING THE CADDS ADMISSION FORM JULY 2001 VERSION

Changes to the California Alcohol and Drug Data System (CADDS) Principal Source of Referral Code (Question 10) will go into effect on July 1, 2001. These changes are necessitated by Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (SACPA).

All admissions from July 1, 2001, onward must be reported on the new CADDS forms. Please destroy your unused copies of the old forms after completing June processing.

Form Change: Principal Source of Referral Code (Question 10)

Value '6' has been redefined and values '9' and '10' have been added. These are the values:

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| 1. Individual (includes self-referral) | 6. Non-SACPA Court/Criminal Justice |
| 2. Alcohol/Drug Abuse Care Program | 7. 12 Step mutual aid (AA, Al-Anon, etc.) |
| 3. Other Health Care Provider | 8. Other Community Referral |
| 4. School (Educational) | 9. SACPA Court/Probation |
| 5. Employer/EAP | 10. SACPA Parole |

How to Use the Principal Source of Referral Code - Questions & Answers:

1. Q. What if a client, who is already in treatment, becomes a SACPA client?
A. Discharge with a status of 4, 'referred or transferred', and re-admit as a SACPA referral.
2. Q. What if a client is incorrectly coded as a SACPA client on admission?
A. Submit an admission correction to correct the Principal Source of Referral.
3. Q. Is California Department of Corrections (CDC) ID required for CADDS?
A. Only if the client and provider are already part of the Parole Services Network (PSN) or Female Offenders Treatment Program (FOTP).
4. Q. How can you tell whether client is a SACPA Court/Probation or SACPA Parole referrals?
A. Check with your SACPA County Lead agency to determine procedures in your county.
5. Q. My site uses the State-provided CADDS paper forms. What form do I use to report discharges for clients who were admitted prior to July 1?
A. Use the discharge page from the old form.

Data Entry Instructions:

It's very important to answer Question 10. *This information is crucial for the State and Counties to learn about services provided under SACPA.*

Enter the appropriate code in the 2 boxes available for Question 10. For values '1' through '9', write the code value in the leftmost box so that the code is 'left-aligned'. If no answer, leave boxes blank.

For help call your CADDS contact at ADP's Data Management Services Section, call (916) 327-5563 or email CADDSDAT@ADP.STATE.CA.US. Find out more about SACPA, CADDS and other ADP data collection projects on ADP's Website <http://www.adp.ca.gov>.

Provided by the California Department of Alcohol and Drug Programs